



RUTLAND REDEVELOPMENT AUTHORITY  
CITY OF RUTLAND  
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Regular Meeting / August 12, 2014  
Minutes

Attendance: William Notte, Dave Cooper, Claus Bartenstein, Brennan Duffy, Israel Mac, Wendy Wilton, Stephanie Peters and Barbara Spaulding.

Absent: Mike Gauthier and Ed Clark.

Also attending: Cristina Kumka, PegTV.

- I. The meeting was called to order at 8:05 am.
- II. Agenda Additions/Deletions – William moved to add two administrative items to the agenda under New Business: Invitation and Get Well Card. Wendy seconded. Motion was approved. Wendy moved to add discussion of F/Y 14 and 15 balance sheets to the agenda. William seconded. Motion was approved.
- III. Claus moved to approve the minutes of July 22, 2014. William seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$20,029.90. William seconded. Motion was approved.
- VI. Barbara provided the following grant status updates:
  - VTrans Audit – Staff from VTrans conducted their audit of six grants being administered by RRA. The audit was successful and a letter of compliance is anticipated.
  - VCDP Grant Northwest Neighborhood Revitalization - Award conditions have been received and required responses split amongst RRA and NeighborWorks staff. A meeting will be held Aug. 28 to review the conditions and prepare a response.
- VII. Brennan provided the following project status report:
  - Gateway Signs – GMP will be contributing solar powered lighting for the gateway signs. Local fund raising efforts have been successful and after site evaluations all the signs can be located within the City's right-of-way.
  - Residential Tax Stabilization – The Board of Aldermen voted to create an independent review committee composed of the Mayor, RRA Chair and City Clerk.

Brennan continues to work on creating specific definitions and criteria for a blighted property and an application.

Strong Communities, Better Connections Grant – VTrans and Agency of Commerce & Community Development are providing funding to support community and economic development. Approximately \$200,000 of funding is available with an application due date of Oct. 3. The Board was supportive of the RRA applying on behalf of the City in support of the next phase of the Evelyn Street Reconfiguration project.

VIII. New Business.

Treasurer Wilton discussed the FY14 balance sheet and moved to commit \$20,000 of unassigned fund balance to the Capital Fund. Claus seconded. Motion was approved.

There was discussion of setting a percentage in FY15 for the Unassigned Fund Balance. The current percentage is approximately 7%.

Barbara distributed invitations to a Thank You Party for Jack Facey in honor of his 22 years of service on the Rutland City Planning Commission. Barbara also asked the Board to sign a Get Well card for former Commissioner Dave Correll.

IX. Old Business.

Executive Session – Dave moved to go into Executive Session to discuss personnel matters. William seconded. Motion was approved. Barbara and Brennan left the meeting.

X. Adjourn.

It was moved and seconded to adjourn. Motion was approved. The meeting ended at 9:20 am.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2014.

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Israel Mac, Secretary