



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / December 23, 2014
Minutes

Attendance: Dave Cooper, Brennan Duffy, Barbara Spaulding, Mike Gauthier, Ed Clark, Stephanie Peters, William Notte, Israel Mac and Wendy Wilton.

Absent: Claus Bartenstein.

Also attending: Chris Etori, DRP; Susan Schreibman, RRPC and Paul Gallo.

- I. The meeting was called to order at 8:02 am.
- II. Agenda Additions/Deletions – None.
- III. Mike moved to approve the minutes of December 9, 2014. Ed seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Wendy moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$2,377.04. Ed seconded. Motion was approved.
- VI. Susan Schreibman provided an update of the Center Street Marketplace project and Rutland Creek Path. A map of the Creek Path was distributed to the Board. She invited anyone interested to attend the next meeting for the Center Street Marketplace on January 14, 2015 from 1-3 pm.
- VII. Barbara provided the following grant status updates:
 - Northwest Neighborhood Revitalization – The grant agreement was received and the PM-1 Resolution has been prepared for the Alderman's Jan. 5 meeting.
 - Downtown Transportation Fund Grant (DTF) – Grant applications are due March 9. Municipalities with a designated downtown are eligible for a maximum grant award of \$100,000 in any fiscal year. There is a 50% match required.
- VIII. Brennan provided the following project status updates:
 - Advertising/Articles – Brennan presented the ad and article published in the Vermont Business Magazine. He was interviewed by VPR on Dec. 22 and will be on WSYB radio 12/31 from 9-10 am with Ken Hayes. Wendy suggested the RRA be represented at the Vermont Business Expo in Burlington.

SCBC Grant – The City was informally notified that we were not awarded the grant and has requested an application critique and will consider reapplying in the future.

A currently blighted industrial property is being considered for purchase and could be considered a candidate for a tax stabilization incentive.

10 Cleveland Avenue –The Dept. of Health has ordered the owner to prepare a Corrective Action Plan for the asbestos remediation.

Project Vision – Brennan attended a meeting with the Good Will Organization. They are interested in collaborating with Project Vision to provide workforce preparation for City residents.

Open House – Lyle Jepson invited the RRA Board to an open house on Jan. 22 from 5 to 7 at Castleton State College’s Rutland location on Merchants Row. David Wolk will be making comments at 6 pm.

Downtown Gateway Planning – The consultant requested an extension of their contract through March 31. An amendment has been signed. Brennan hopes to have a draft strategy by February which could be potentially utilized in an application.

IX. Old Business.

Wendy asked the Board to acknowledge email receipt of the November financials. The Board so acknowledged. The Board also confirmed that the RRA quarterly financial reports and annual audit will be posted to the RRA website.

Dave reminded the Board and staff of the Holiday get together. Brennan added that it was a social get-together and no business would be discussed.

X. Adjourn.

Wendy moved to adjourn. Ed seconded. Motion was approved. The meeting ended at 9:05 am.

These minutes approved this ____ day of _____, 2015.

Israel Mac, Secretary