



RUTLAND REDEVELOPMENT AUTHORITY
CITY OF RUTLAND
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Regular Meeting / May 12, 2015
Minutes

Attendance: Claus Bartenstein, Mike Gauthier, Dave Cooper, Brennan Duffy, Barbara Spaulding, Matt Bloomer, Israel Mac, Stephanie Peters and Wendy Wilton.

Also attending: Mike Coppinger and Chris Etori, DRP and Cristina Kumka, PEG TV.

Absent: Ed Clark.

- I. The meeting was called to order at 8:04 am.
- II. Agenda Additions/Deletions – None.
- III. Mike moved to approve the minutes of April 28, 2015. Matt seconded. Motion was approved.
- IV. No one from the public was in attendance to address the Board.
- V. Matt moved to authorize Dave to sign the warrant for payment of Fund 800 expenses totaling \$19,899.00. Claus seconded. Motion was approved.
- VI. VT Arts Council Grant FY2016 – Mike Coppinger presented the proposed project for the grant application as a dragon mural on the Grand Theater building in Downtown. The artist Kathryn Wieggers would work with local Arts Clubs. The grant requires a 50/50 match and the DRP has it in their budget. The request is for the RRA to apply for the grant, using its Dun & Bradstreet number and serve as the grant administrator with the Partnership as the project manager. The application deadline is May 15. The DRP does not have enough time to apply for a D&B number.

Wendy moved to authorize the RRA to submit a VT Arts Council Grant for \$1,650.00, which would include \$150.00 administrative fee for the RRA, with information to be provided by the DRP by Wednesday, May 13, at noon. Mike seconded. Motion was approved.

- VII. Barbara provided the following grant updates:

Neighborhood Revitalization Strategy – An invoice has been received from NeighborWorks for \$2,500 to conduct the required pilot project. Following completion of the “Porch Clean-up Project” the grant will begin the close out process.

Downtown Pedestrian and Gateway Improvements (Strongs/Merchants Row) – The grant agreement has been executed and the next steps are setting up the internal financial and reporting system and selecting/contracting with a design engineer.

Downtown Designation Renewal 2015 – The application was submitted May 4. To complete the application there are two hearings scheduled on May 18, one for the Downtown Capital Plan and the other to amend the master plan; and a final hearing for the Master Plan on Jan. 1. A presentation is required on June 22 in Montpelier.

Downtown Gateway Study - The public meeting was lightly attended and we await the final invoice and report for the May 20 Planning Commission meeting.

Architectural Review – A reminder to the committee members that there is a meeting on Wednesday, May 20, at 8:30 am with two items on the agenda.

VIII. Brennan provided the following project updates:

Environmental Tech Proposal – The Community & Economic Development Committee rescheduled its meeting to May 28.

VT Business Expo – Brennan will be out of the office on Wednesday and Thursday, May 20/21 while at the Expo. The Mayor is planning to be there on Thursday as well.

Maker's Faire – The Maker's Faire event will be held August 1 during Sidewalk Sales. The media piece and promotion has been assigned and Brennan will be speaking outside the rail at the Aldermen's meeting in June to help publicize.

Northwest Neighborhood Revitalization – Discussion of one pending purchase and sale and acquisition of several other targeted properties.

Indoor Aquatic Center – A proposal has been made to the YMCA Burlington to brainstorm partners and funding options for an aquatic center in the next few weeks.

- IX. DRP Update: Mike passed along a message from John Canney regarding the "Welcome to Rutland" sign and delivered an invoice for copying expenses.
- X. New Business: Claus moved to have the RRA participate in the Chamber's Golf Tournament on May 29th. Stephanie seconded. Motion was approved.
- XI. Old Business: Brennan said there has been continued progress towards the purchase of 34 North Main Street.
- XII. Wendy moved to adjourn. Claus seconded. Motion was approved. The meeting ended at 8:34 am.

These minutes approved this ____ day of _____, 2015.

Israel Mac, Secretary